



**ELGEYO MARAKWET COUNTY GOVERNMENT  
OFFICE OF THE CLERK  
ELGEYO MARAKWET COUNTY ASSEMBLY**

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Elgeyo Marakwet County Assembly  
P.O. Box 53 - 30700  
**ITEN**

**ELGEYO /MARAKWET COUNTY ASSEMBLY REGISTRATION/  
PREQUALIFICATION OF SUPPLIERS AND TENDER**

The county Assembly of Elgeyo / Marakwet invites applications for Registration from interested competent and eligible suppliers/Bidders for the supply, delivery and provision of the under listed Goods, services and Works for the financial year 2016- 2018.

TENDER NO	ITEM DESCRIPTION	CATEGORY ELIGIBILITY
<b>CATEGORY A GOODS</b>		
EMCA/PQ/A01/2016-2018	Supply and Delivery of Motor vehicles Tyres , Tubes and Batteries	Open
EMCA/PQ/A02/2016-2018	Supply and delivery of Office stationery	Reserved
EMCA/PQ/A03/2016-2018	Supply and delivery of cleaning Materials	Reserved
EMCA/PQ/A04/2016-2018	Supply for spare parts for motor vehicles	Open
EMCA/PQ/A05/2016-2018	Supply and delivery of Electrical materials and Appliances	Open
EMCA/PQ/A06/2016-2018	Supply and delivery of Building and Construction Materials	Open
EMCA/PQ/A07/2016-2018	Supply of Office Furniture and Equipment	Reserved
EMCA/PQ/A08/2016-2018	Provision of Tents, chairs, Tables and PA System	Open
EMCA/PQ/A09/2016-2018	Supply and delivery of Computer stationery and Accessories	Open
EMCA/PQ/A10/2016-2018	Supply and delivery of Timber materials	Open
EMCA/PQ/A11/2016-2018	Supply and delivery of PVC, GI Pipes and fittings	Open
EMCA/PQ/A12/2016-2018	Supply and delivery of petrol oils, Lubricants and LP Gas	Open
EMCA/PQ/A13/2016-2018	Supply and delivery of firefighting Equipment , servicing and Training	Reserved
EMCA/PQ/A14/2016-2018	Supply of fresh cut out flowers	Reserved
EMCA/PQ/A15/2016-2018	Supply and delivery of Audio visual Equipment, LCD Projectors, scanners	Reserved
EMCA/PQ/A16/2016-2018	Supply and delivery of drinking water	Reserved
EMCA/PQ/A17/2016-2018	Supply and delivery of Newspapers, magazines and periodicals	Reserved
EMCA/PQ/A18/2016-2018	Supply and delivery of staff uniforms, clothing and sport kits	Reserved
EMCA/PQ/A19/2016-2018	Supply and delivery of Computers, Laptops, UPS, Printers, photocopiers, Fax, Telephone Headset, I- Pads, PADBx Machines	Open
EMCA/PQ/A20/2016-2018	Supply and delivery of paint and painting materials	Reserved
<b>CATEGORY B: SERVICES</b>		
EMCA/PQ/B21/2016-2018	Provision of Cleaning Services	Reserved
EMCA/PQ/B22/2016-2018	Provision of Hotel Accommodation, catering and conference facilities	Open
EMCA/PQ/B23/2016-2018	Provision of Air Travel services (IATA/KATA Registered)	Open
EMCA/PQ/B24/2016-2018	Provision of Consultancy services	Open
EMCA/PQ/B25/2016-2018	Provision of General Repairs services and maintenance	Open
EMCA/PQ/B26/2016-2018	Provision of Architectural services	Open
EMCA/PQ/B27/2016-2018	Provision security printing services for accountable materials	Open
EMCA/PQ/B28/2016-2018	Provision of Legal Services	Open
EMCA/PQ/B29/2016-2018	Provision of Exhauster services (Septic Tanks and pit latrines)	Reserved
EMCA/PQ/B30/2016-2018	Provision of Asset insurance Services and medical cover	Open
EMCA/PQ/B31/2016-2018	Provision of Advertisement	Open
EMCA/PQ/B32/2016-2018	Provision of Valuation services	Open
EMCA/PQ/B33/2016-2018	Provision of Transport Services	Open
EMCA/PQ/B34/2016-2018	Provision of security services and Alarm Equipment	Open
EMCA/PQ/B35/2016-2018	Provision of catering services for county Assembly Cafeteria	Open
EMCA/PQ/B36/2016-2018	Provision of Training and capacity Building	Open
EMCA/PQ/B37/2016-2018	Provision of sanitary Bin services	Reserved
EMCA/PQ/B38/2016-2018	Provision of internet connectivity	Open
EMCA/PQ/B39/2016-2018	Provision of promotional materials and printing services of calendars diaries, cards, T-shirts, caps Banners etc	Reserved
EMCA/PQ/B40/2016-2018	Provision of courier services	Open
<b>CATEGORY C: WORKS</b>		
EMCA/PQ/C41/2016-2018	Contractors of water and sewerage services	Open
EMCA/PQ/C42/2016-2018	Contractors for building Construction and Associated works	Open
EMCA/PQ/C43/2016-2018	Repair and Maintenance of motor vehicle (Garages MUST be approved by chief Mechanical and Transport Engineer)	Open
EMCA/PQ/C44/2016-2018	Repair of office machines and Equipment	Reserved
<b>TENDERS</b>		
EMCA/PQ/B21/2016 -2017	Provision of cleaning services	Reserved
EMCA/PQ/B34/2016-2017	Provision of Security services and Alarm Equipment	open

Interested eligible bidders may obtain Registration/Prequalification and Tender documents free of charge by downloading them on [www.emca.or.ke](http://www.emca.or.ke)

**BIDDERS MUST**

- Attach a copy of VAT/PIN registration
- Attach a copy of certificate of business registration/incorporation and valid business permit
- Attach a copy of Valid Tax compliance certificate
- Attach a copy of registration certificate with ministry /authority where applicable
- Complete and attach any other documents stated in the tender document
- Registration certificate from National Treasury, directorate of Public Procurement or from office of county Treasury Elgeyo Marakwet for special ( reserved) parties
- Attach a copy of IATA/KATA for companies providing Air Travel services
- Attach any other relevant documentation

Note: Reserved cases refer to women youth and persons with disabilities, they are encouraged to apply. Suppliers/contractors who had been pre qualified in the financial year 2014-2016 need not to apply.

Duly completed Registration/Prequalification and Tender documents in plain sealed envelopes clearly marked with relevant Category Number and Description should be addressed to:

THE COUNTY ASSEMBLY CLERK,  
ELGEYO /MARAKWET COUNTY ASSEMBLY  
P.O BOX 53- 30700,  
ITEN.

So as to be received not later than 2.00pm **Tuesday 12<sup>th</sup> July 2016** for the Tenders and 2.00pm **Wednesday 13<sup>th</sup> July 2016** for Registration/Prequalification of suppliers. Tenders and Registration/ Prequalification will be opened publicly immediately thereafter in the presence of bidders or their representatives who choose to attend at the public gallery.